

CONSTITUTION AND BYLAWS OF THE
SIOUX CITY RETIRED EDUCATORS UNIT

Approved and Amended May, 1977	Amended October 17, 1995
Amended June 19, 1979	Amended May 20, 1997
Amended March 15, 1983	Amended May 15, 1999
Amended June 18, 1985	Amended March 20, 2001
Amended January 16, 1990	Amended May 19, 2009
Amended August 21, 1990	Amended April 15, 2014
Amended April 13, 1995	

ARTICLE I: NAME

The name of this organization shall be THE SIOUX CITY RETIRED EDUCATORS UNIT.

ARTICLE II: OBJECT

The purpose of this Unit shall be promotion of the educational and social welfare of its members.

ARTICLE III: MEMBERSHIP

- Section 1. Any retired employee of a school district in the nations schools shall be eligible for membership.
- Section 2. Membership shall be extended to retired public librarians.
- Section 3. Associate membership shall be open to spouses of the above and any person in the education field who wishes to affiliate with SCRE .

ARTICLE IV: DUES

- Section 1. The annual dues of this Unit for both regular and associate members shall be determined by the Executive Board, presented to the Unit for discussion at a regular meeting and voted on at the next regular meeting. Approval must be by a majority vote of the members present at the meeting.
- Section 2. The membership year for both the state and local Unit is October 1 to September 30. Dues are collected beginning in April to allow ample time for preparation of the SCRE Membership directory.
- Section 3. Life membership shall be open to any member eligible for active or associate membership. The amount of the local

life membership shall be determined by the Executive Committee, presented to the Unit for discussion at a regular meeting and voted on at the next regular meeting. Approval must be by a majority vote of the members present at that meeting.

ARTICLE V: OFFICERS

- Section 1. Officers of this organization shall be: President, Vice-President, Recording Secretary, Corresponding Secretary and Treasurer. The Offices of President and Vice-President shall be elected by the general membership and may serve no more than two consecutive full terms.
- The other officers shall be appointed by the Executive Board. All offices may be served by co-elected/appointed teams. Each office shall be open to the full membership.
- Section 2. Elections
- A. The President shall be elected in the even numbered years for a term of two years..
 - B. The Vice-President shall elected in the odd numbered years for a term of two years.
 - C. Elections shall take place at the March meeting, installation at the April meeting, and they shall take office in May, the beginning of the new year. Appointments may take place as needed for an unrestricted length of time.

D. The President and Vice-President shall serve no more than two consecutive full terms in the same office. The Secretaries and Treasurer shall serve an unrestricted length of time determined by the Exec. Board.

Section 3. A Nominating Committee of three shall be appointed by the president no later than December first. A report of this committee shall be made in February. Additional nominations may be made from the floor. However, no nomination may be made without the consent of the persons being nominated.

Section 4. The officers, together with the chairs of the Standing committees, shall constitute the Executive Board of the Unit. A meeting of the Executive Board may be called at any time. A majority of the Board members shall constitute a quorum.

Section 5. Duties of the officers.

A. Duties of the president

- a. Preside at all meetings.
- b. Appoint the chairmen of all committees.
- c. Serve as ex-officio member of all committees except the Nominating Committee.
- d. Present all communications from the State and National Associations.

B. Duties of the vice-president.

- e. Assist the president.
- f. Perform the duties of the president in the president's absence.
- g. Serve as chairman of the program committee.

C. Duties of the recording secretary.

- a. Keep the minutes of all meetings.
- b. Be the custodian of all minutes and records.
- c. Keep a copy of the local Unit Constitution and Bylaws, both original and amended, with dates of the same.

D. Duties of the corresponding secretary.

- a. Conduct correspondence for the local Unit.
- b. Place notices of the meetings in local paper.
- c. Serve as chairman of the Membership Committee.

E. Duties of the treasurer.

- a. Collect dues of members and keep an accurate account
- b. Take charge of all moneys for the Unit
- c. Make an annual financial report.
- d. Serve on the Budget Committee.

Section 6. Vacancies: Any elected officer must send a written notice to the Executive Board in case of resignation. If a vacancy occurs during an officer's term, the president shall appoint a member to serve during the unexpired term. Such appointment shall be approved by the Executive Board.

ARTICLE VI: COMMITTEES

Section 1. Standing Committees of the organization shall be:

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| A. Budget | I. Membership |
| B. Bylaws | J. Program |
| C. Community Service | K. Reservation |
| D. Courtesy | L. Newsletter |
| E. Directory | M. Meal Selection |
| F. Financial Review | |
| G. Historian | |
| H. Legislative | |

Section 2. Other committees may be appointed as the Executive Board deems necessary.

Section 3. Duties of Chairpersons

- A. Select the members of their committees in consultation with the president
- B. Serve as channels of communication in their respective fields with the State and National Associations.
- C. Make such reports as requested.
- D. Coordinate their work with that of the IRSPA and NRTA committees.

ARTICLE VII: MEETINGS

- Section 1. The regular meetings of the Unit shall be held monthly.
- Section 2. Special meetings may be called by the president or any member of the Executive Board. If a special meeting is called, the business to be transacted must be stated.
- Section 3. A quorum shall be fifteen percent of members in good standing.

ARTICLE VIII: FINANCE

- Section 1. The fiscal year shall be from May 1 to April 30.
- Section 2. An annual financial review of the treasurer's books of the Unit shall be made by a committee appointed by the president.
- Section 3. Expenses of persons delegated to represent the Unit at IRSPA meetings are as follows:
- A. Expenses of transportation not covered by IRSPA.
 - B. One night's lodging for officers, committee members, and delegates attending the spring or fall meetings of the Iowa Retired School Personnel Association.
- Section 4. All bills of a recurring and/or pre-approved nature, as well as bills of a non-recurring nature and for \$100.00 or less, shall be paid by the treasurer as received or requested. Non-recurring expenses of \$100.00 or more must be approved by the president or his/her designee prior to payment by the treasurer.
- Section 5. The Sioux City Retired Educators Unit may use the interest from the Vera Cowling Fund to pay for its yearly expenses.
- Section 6. Duties of the Budget Committee shall include:
- A. Draw up an annual budget and present it to the Executive Board.
 - B. Oversee all investments.

ARTICLE IX: POLITICAL ACTION

- Section 1. The policy of the Sioux City Retired Educators Unit on political action shall be to remain nonpartisan; the Unit shall not endorse or oppose candidates nor shall it contribute to candidates or political parties.
- Section 2. However, the Unit shall provide information as to how its elected officials vote on IPERS, Medicare, Social Security, long-term care and federal tax reform.
- Section 3. Members shall be encouraged to participate in the election process with an open mind, realizing the importance of electing Legislators, regardless of political affiliation, who will help protect the interests of the Unit's members at local, state, and national levels.

ARTICLE X: AMENDMENTS

These Bylaws may be amended by a majority of the members present at any regular meeting, providing the amendment has been approved by the Executive Board and presented at a previous meeting

ARTICLE XI: GOVERNANCE

The Sioux City Retired Educators shall be governed by the Constitution and Bylaws of the Iowa Retired School Personnel Association.

ARTICLE XII: PARLIAMENTARY AUTHORITY

Roberts Rules of Order, Newly Revised, shall govern the parliamentary procedure of this unit.