COUNCIL BLUFFS AREA RETIRED SCHOOL PERSONNEL

CONSTITUTION

Revised September,
2021 ARTICLE I-NAME

The name of the organization **shall** be Council **Bluffs** Area **Retired** School **Personnel**.

ARTICLE II-PURPOSE

The purpose of the organization shall be:

1. To cooperate **with** the IRSPA **and the NRTA** division of **AARP by promoting membership, legislation**, national **projects and programs**.
2. To promote **the social welfare** of **our** members **in the community**.
3. To keep **informed** on **current** issues**,** and **when appropriate actively participate on** such **issues**. **4. To present** the image **of** aging as one **of dignity, independence,** and **purpose**.

ARTICLE III-AFFILIATIONS

The local association **is** affiliated **with the** National **Retired** Teachers **Association** and the Iowa **Retired** School Personnel Association.

ARTICLE IV-MEMBERSHIP

1. Active**: Any** retired school personnel formerly employed in **our nation's** schools **and any retired public librarians may be an active member of this organization**.
2. Associate: Membership shall **be** open to interested **spouses of** members **and friends of education upon payment** of **dues. An associate member shall have** all **membership** rights **and privileges**.

ARTICLE V-FEES AND DUES

1. **The Fiscal Year** of the Council **Bluffs Retired** School **Personnel** shall be **June 1 through**

May 31.

2. Dues

A. The annual dues of active and associate members shall be $20 with $15 going to state and $1 of the local dues going to the Courtesy Fund.

B. Continuing member's dues are payable to the unit treasurer on or before the September meeting. Membership will be terminated after this date and will affect your insurance.

ARTICLE VI-OFFICERS

1. The elected officers of the association shall be President, Vice President, Secretary, and Treasurer.

2.
Duties

A. The President shall preside at all meetings of the association and the executive committee. The President shall be ex-officio member of all committees except the nominating committee.

B. The Vice President shall preside in the absence of the president, performs all the duties of the Office, and shall serve as chairperson of the program committee.

C. The Secretary shall keep a correct record of the transactions of all the general meetings of the Association and the executive committee, and will be in charge of any necessary correspondence. D. The Treasurer shall receive all the money paid to the association, collect both state and local dues from the members, forward state dues to the treasurer of the Iowa Retired School Personnel Association on or before October 1 of each year, send dues notices if necessary and issue Membership receipts to those in good standing, and pay all debts of the association as ordered by The Executive Committee or by vote of the members.

ARTICLE VII-EXECUTIVE COMMITTEE

The Executive Committee shall consist of the elected officers, the immediate past president, and the Chairpersons of the standing committees.

ARTICLE VIII-ELECTIONS AND TERMS OF OFFICE

1. The Nominating Committee shall consist of three to five members appointed by the President. This committee shall prepare a slate of nominees to be presented at the April meeting. Nominations can be made from the floor provided prior consent of the nominees has been obtained.

2. The elections shall be held at the April meeting. A majority of the vote cast shall be necessary for election. In cases where there is but one nominee for office, a voice vote may be taken.

3. All officers shall be installed at the April meeting. All officers shall serve a term of two years or until successors are elected and take office. They shall be eligible for reelection for one term only. The Treasurer is the exception and may serve for more than two terms.

4. All **vacancies** in **office shall** be filled for the **unexpired term by the Executive** Committee **or by the** President **with the** approval **of** the Executive c**ommittee**.

ARTICLE IX-COMMITTEES

1. **The** standing **committees** of the organization **shall be: Auditing, Courtesy**, **Legislative,** Membership**,**

Nominations**,** Reservations**,**
Yearbook.

A. **The chairperson** of **each** committee may **appoint one or two additional persons to the committee**. The **names of the committee members** shall be reported **to** the president **and the secretary**.

B. All committee chairpersons and **officers** shall **attend** an organizational **meeting** prior **to the** September **meeting** with the **purpose** of setting the **goals** for **the year**.

C. The chairperson of **each committee shall** be **appointed by the president and shall be members of the** Executive **Committee**.

2. Duties

A. **The** Auditing Committee shall **audit the** treasurer's books **at the close of** the **fiscal year and file a report to be presented** at **the fall meeting**.

B. The Courtesy Committee shall send **appropriate cards to** mark
events.

C. The Legislative Committee shall be alert to all legislative **plans and activities and shall keep** membership **informed and promote** action **as** needed.

D. The Membership **Committee, assisted** by **the treasurer, shall obtain the names of all qualified persons,** including **possible associate members, and** shall **contact them for membership**. E. **The Nominating Committee shall obtain candidates for all positions** which **are to** be **filled**. **The chairperson** of **the Nominating Committee shall present the names of candidates for** each office **at** the regular **business meeting in April**.

F. The Reservations Committee shall make **all** arrangements for luncheons**,** dinners**, and business meetings. This includes securing** reservations and notifying **the** food server.

G. The Yearbook will be distributed at the Octob meeting.

ARTICLE X-MEETINGS

The first regular **meeting** of **the** year shall be in **September. Meetings shall be held the third Wednesday** of **September, October, November, March, and** April. **Members shall be notified of changes in time or place** of meetings. Special **meetings of the** organization or the **Executive Committee** shall be **called** by **the** President.

ARTICLE XI-QUORUM

A quorum shall consist **of a majority of the members present**.

ARTICLE XII-PARLIAMENTARY AUTHORITY

The rules contained **in Robert's Rules of Order, Newly Revised, shall govern this organization in all cases in** which they are applicable **and** in **which they are not inconsistent with these bylaws**.

ARTICLE XIII-AMENDMENTS

The Bylaws of this organization may **be** amended **by a majority** vote of the active **members present at a** regular business meeting, if the **proposed** amendment has been read **at a** regular **business meeting prior to** its **consideration**.

Original Constitution **was adopted in 1964**