

CONSTITUTION OF THE DAVENPORT AREA UNIT **RETIRED SCHOOL PERSONNEL ASSOCIATION**

**As amended May 1994, September 2006,
April 2017, April 2019 & April 2022**

ARTICLE I

NAME

The name of this Unit shall be: Davenport Area Retired School Personnel Association (DARSPA).

ARTICLE II

PURPOSE

The purpose of this unit shall be:

Section 1. The promotion of the social, educational and economic welfare of the members.

Section 2. To cooperate with NRTA by promoting membership, legislation, national projects and programs of the National Retired Teachers Association.

Section 3. To cooperate with the Iowa Retired School Personnel Association and to maintain affiliation with the Iowa Retired Teachers Association.

ARTICLE III

MEMBERSHIP

The members of this unit shall be:

Section 1. Any retired certified teacher, administrator or uncertified staff who has, at some time, been employed in the schools of the nation, on any educational level.

Section 2. Associate membership shall be open to anyone interested in the work of the Unit.

ARTICLE IV

OFFICERS

The officers of the unit shall be:

Section 1. President, vice-president, secretary and treasurer. The officers and the immediate past-President shall constitute the Executive Board.

Section 2. The retiring president shall be an ex-officio member of the Executive Board for the following term, two (2) years.

ARTICLE V

MEETINGS

Section 1. There shall be a minimum of four (4) meetings a year.

Section 2. A Quorum shall be constituted of twenty (20) percent of the membership for the transaction of business of this Unit.

ARTICLE VI

AMENDMENTS

Amendments to the constitution may be made by a majority vote at a regular or special meeting provided that notice of the proposed amendment has been given along with the notice of the meeting.

BYLAWS

ARTICLE I

MEMBERSHIP FEES

Section 1. The annual dues of active or associate members shall be \$10.00, payable at the time of application for membership or at the first meeting of the year.

Section 2. Special assessments may be levied by vote of members as necessary.

ARTICLE II

ELECTIONS

Section 1. All officers shall be elected at the March business meeting from the list of names submitted by the nominating committee at the February meeting.

Section 2. No person shall be nominated either by the committee or from the floor without his or her consent.

Section 3. The term of office shall be for two (2) years. New officers shall take office after the last meeting of the year.

ARTICLE III

DUTIES OF OFFICERS

Section 1. The President shall preside at all meetings of the association, the Executive Board, the Executive Committee, any special meeting, and perform duties that are the usual obligation of a president.

Section 2. The Vice-President shall serve as Program Chairperson, and in the event of the inability of the president to serve, shall perform the duties of the president.

Section 3. The Secretary shall keep correct minutes of all meetings.

Section 4. The Treasurer shall receive and keep a record of all monies paid into the association. He/She shall pay all bills upon authorization of the president.

Section 5. The Executive Board shall make decisions when necessary and appoint new committees as needed.

ARTICLE IV

COMMITTEES

Section 1. The Executive Committee shall consist of the Executive Board and Chairperson of the Standing and Special Committees

Section 2. A quorum shall be constituted of twenty (20) percent of the membership for the transaction of business of this unit.

Section 3. The standing committees shall include: Membership, Program, Legislation, Calling, Nominations, Sunshine, 90+ Birthdays/Necrology, Historian, and Museum Representatives.

Section 4. The special committees shall include: Auditing, Budget, By-laws Revision, Monthly Check-in, Name Tags, Volunteer Hours, Newsletter, Directory, and Music Representative.

Section 5. Necrology. Deceased members who have passed away since May of the preceding year will be remembered at a Necrology ceremony during the May meeting of our current year. Former members may be included who have had active membership within the last 3 (three) years OR at the discretion of the necrology chair, the membership chair, and the current president.

ARTICLE V

MEETINGS

Section 1. There shall be a minimum of four (4) meetings a year.

Section 2. A quorum shall be constituted of twenty (20) percent of the membership for the transaction of business of this unit.

ARTICLE VI

VACANCIES

Vacancies may be filled by the Executive Board.

ARTICLE VII

AMENDMENTS

Amendments to the By Laws may be added by a majority vote at regular or special meetings provided that notice of the proposed amendment has been given along with the notice of the meeting.

ARTICLE VIII

DAVENPORT SCHOOLS MUSEUM

Section 1. The Davenport Schools Museum, a joint venture of the Davenport Area Retired School Personnel Association, the Davenport School Administration, and the Davenport School Board, shall be administered by a Museum Board of Directors consisting of ten (10) members. The majority shall be DARSPA members.

Section 2. The Museum Board of Directors shall develop a set of purposes, policies and procedures for the operation of the museum.

Section 3. The Museum Board shall supervise the operations of the School Museum in accordance with the guidelines developed.

Section 4. The president of DARSPA, the president of the Davenport School Board or his/her Designee shall be ex-officio non-voting members of the Museum Board.

Section 5. It shall be the responsibility of the Davenport Schools to furnish adequate housing and all utilities for the school museum.